Becoming a leaseholder of the Martha’s Vineyard Camp Meeting Association (MVCMA) means making a commitment to become part of a community that honors our religious and historical heritage. To apply to become a leaseholder, compete the application and the Criminal Records Check form and submit both along with a fee of $50 per applicant to the MVCMA office. An interview with the Residential Lease Committee (RLC) will then be scheduled. **A letter of introduction to the RLC from the applicant is welcomed (not required) and should be submitted with the application**.

|  | Leaseholder Applicant 1 | Leaseholder Applicant 2 (only spouses can may apply on same applications) |
| --- | --- | --- |
| Name |  |  |
| Street Address |  |  |
| City, State and Zip |  |  |
| Phone |  |  |
| Email |  |  |
| Employer |  |  |
| Position |  |  |
| Cottage Address |  | |

Select leaseholder type: Equity Leaseholder **OR** Non-Equity Leaseholder

| ☐ **Equity Leaseholder/Cottage Owner** | **☐ Non-Equity Leaseholder** |
| --- | --- |
| The cottage on said lot is being transferred to my/our ownership.  My/our ownership in the cottage on said lot will be **\_\_\_\_%**  The nature of this transfer is: (select one):  ☐Purchase (Attach Purchase and Sales Agreement, and post-close Bill of Sale)  ☐Gift (Attach documentation of the gift)  ☐Inheritance (Attach documentation of the inheritance)  ☐Added to a Trust or similar entity (Attach relevant trust documents)  Documents must be recorded by MVMCA office and Lease Origination Fee paid before the transfer is recorded with town of Oak Bluffs | I desire to be added to the lease on said lot and will not have an ownership interest in the cottage.  I understand I may be removed from the lease by a majority of the cottage’s equity leaseholders.  The nature of this addition is (select one):  ☐ I am a family member of the current equity leaseholder (specify here): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ☐ I am a family relation who is in the will of the current equity leaseholder (specify here): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_and attach a valid will. |

Letters of Recommendation

Attach three letters of recommendation from people who know you well and that can address your character and commitment to the community. Include one letter from a member of the clergy or leader of a faith community and if possible, one letter from an MVCMA leaseholder.

| Reference | Leaseholder 1 | Leaseholder 2 |
| --- | --- | --- |
| Clergy / Faith Leader Reference |  |  |
| MVCMA Leaseholder (if possible) or Personal Reference |  |  |
| Personal Reference |  |  |

| **Commitment to the Mission of the MVCMA** |  |
| --- | --- |
| Are you able to commit to the mission of the Martha’s Vineyard Camp Meeting Association: “*To perpetuate our religious and historical heritage, engaging all in education and spiritual growth in a welcoming faith community*?” | ☐ Yes ☐ No |
| Will you support and uphold the Martha’s Vineyard Camp Meeting Association with your gifts and service, and participate in the life of the community to the best of your ability? | ☐ Yes ☐ No |
| Do you agree to follow all of the rules and regulations of the Martha’s Vineyard Camp Meeting Association? | ☐ Yes ☐ No |

| Community Commitment & Support |
| --- |
| Describe how you have supported organizations of which you were a part and how you would support and participate in the life of the MVCMA. |
|  |

Cottage Rentals and Occupancy

The MVCMA is not a rental community. Leaseholders must follow the rules for cottage rentals, tenant occupancy, and screen tenants to ensure they understand the unique nature of the community.

| Occupancy Questions |  |
| --- | --- |
| How many weeks per year do you anticipate occupying the cottage? (Keep in mind you must occupy it for 2 weeks from July 1 – Sept 2) |  |
| How many weeks per year do you anticipate renting the cottage? |  |
| If renting, do you agree to follow the “Cottage Rental Rules for Owners” and “Rules for Renters” and to rent for no more than 6 weekly rental periods? | ☐ Yes ☐ No |

Leaseholder Family & Cottage Occupants The MVMCA monitors the occupancy of the cottages. A cottage may be occupied by the leaseholder, the leaseholder’s family, or by a tenant.

* A **tenant** is anyone who occupies the cottage in absence of the leaseholder and who is NOT the leaseholder family, regardless of whether rent is paid. A tenant is also someone who pays rent, regardless of whether the leaseholder is present. A fee is paid to the MVCMA when a tenant occupies the cottage.
* The **leaseholder’s family** is defined as a spouse, parent, direct lineal descendant, or the leaseholder’s sibling. List the names of family members of each leaseholder. The family members listed below are not considered a tenant so no rental fee applies when they occupy the cottage.

| Leaseholder family members | Leaseholder Applicant 1 | Leaseholder Applicant 2 |
| --- | --- | --- |
| **Spouse** (if not a leaseholder) |  |  |
| **Children** of leaseholder |  |  |
| **Parents** of leaseholder |  |  |
| **Siblings** of leaseholder |  |  |

Cottage Structure

| Do you agree to fully follow the rules of the MVMCA Construction and Preservation Handbook? | ☐ Yes ☐ No |
| --- | --- |
| List the structural or physical changes, as well as any renovations, you are planning for the cottage. | |
|  | |

Prior to submitting the application, become familiar with the MVCMA documents listed below and found on the MVCMA website.

* Cottage Transfer Rules
* General Rules and Regulations of the MVMCA
* Rules for Leaseholders
* Cottage Rental Rules for Owners
* Rules for Renters
* MVMCA Construction & Preservation Handbook

Signatures

I/we have read the conditions of the MVCMA lease and the MVCMA rules and understand that if I/we become a leaseholder, I/we shall be subject to the same. I/we understand that I/we cannot occupy the premises until I/we receive an executed lease from the MVCMA. I/we understand that leases are issued on an annual basis and non-compliance with the lease terms or the MVCMA rules may be grounds for termination for non-renewal of the lease.

I/we have each submitted a completed and signed MVCMA Criminal Records Check form as part of this application.

| **Check the box below** |
| --- |
| \* By checking this box and typing my name below, I am electronically signing my application. |

|  | Leaseholder Applicant 1 |
| --- | --- |
| Signature of Applicant |  |

| **Check the box below** |
| --- |
| \* By checking this box and typing my name below, I am electronically signing my application. |

|  | Leaseholder Applicant 2 |
| --- | --- |
| Signature of Applicant |  |

For adding a leaseholder to an existing lease, please print the completed application and include the signatures of the current leaseholders.

As current leaseholders, I/we approve of the submission of this application:

|  | Current Leaseholder |
| --- | --- |
| Signature of Primary Leaseholder |  |
| Signature of any other equity leaseholder(s) |  |
| Specify the relationship of leaseholder applicant to each equity leaseholder(s). |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MVCMA Office use only

Interview Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicants interviewed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| Board Member | Action | Comment |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |